**Disability Confident and Reasonable Adjustment form**

**ellenor** is committed to the employment and career development of people with disabilities. To demonstrate our commitment, we use the Disability Confident Scheme. As part of this scheme, we have made a commitment to guarantee an interview to all applicants with disabilities who:

* Meets all the essential criteria indicated on the person specification at application.
* Have or have had in the past, a disability or long-term health condition which has or had a substantial disadvantage on your day to day living.
* The disability is likely to last at least 12 months.

**What we mean by disability?**

If you wish to claim a guaranteed place in the selection/interview stage you must have or have had a physical or mental impairment which has a substantial and long-term adverse effect on your ability to carry out normal day to day activities. You should complete the declaration below and send this alongside your application form.

**Declaration**

**I consider myself to have a disability as defined above and I wish to claim a guaranteed interview as I have met the minimum criteria stated in the Job description.**

|  |  |  |  |
| --- | --- | --- | --- |
| Signature  (Type or sign your name) |  | Date: |  |

**Particular requirements:**

Please let us know if you require any arrangements (for example due to disability, health problem, your religion, and or belief) to be made in order for you to attend an interview. Please specify any assistance not stated in the box below:

|  |  |  |  |
| --- | --- | --- | --- |
| Induction Loop |  | Car parking |  |
| Sign language interpreter |  | Assistance in and out of a vehicle |  |
| Someone with you at interview |  | Wheelchair access |  |

|  |
| --- |
| Any other assistance (Please State): |

If you need to discuss your requirements in more detail, please contact HR at [hr@ellenor.org](mailto:hr@ellenor.org)